



# SOP – Payroll Management

**☑ Comprehensive Payroll Reports**

- Generate government-required monthly, quarterly and yearly payroll and loan reports (free upgrade within year of purchase)
- Print posting controls for auditing purposes

**☑ Human Resource Module**

- Manage employee 201 file via entry, update and inquiry
- Record seminars attended, violations committed as well as recognition and awards received for easy employee handling

**☑ Daily Time Recording (Optional Module)**

- Interface SOP-Payroll Management with any daily time recording machine in the market
- Accurately monitor attendance based on individual employee's actual time in and time out

**☑ Two-Phase Access Security**

- Define per user program access through the program security feature
- Enable program and information access based on user's rank level

**HARDWARE REQUIREMENTS:**

**Computer**

Any Pentium processor with 64MB RAM

**Operating System**

Window-based platform  
(Windows 9X, ME, Windows NT 4.X, 2000)

**POWERED BY:**

**Application Language**

Borland Delphi

**Database**

Interbase SQL Server

**Quarterly SSS Remittance Report**

**Quarterly PhilHealth Remittance Report**

**Monthly HDMF Remittance Form**



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